

Enterprise Network Handbook

Network Resource Naming

The following acronyms identify agencies on the state network. Agencies should use these acronyms for naming items on the network. If multiple agencies are in collaboration on one site, the agency hosting the site provides the acronym.

ADV	Montana Advocacy Program
AGR	Department of Agriculture
ART	Montana Arts Council
BOE	State Board of Education
BPE	Board of Public Education
CHE	Office of the Commissioner of Higher Education
DOC	Department of Commerce
COR	Department of Corrections
CPP	Commissioner of Political Practices
DEQ	Department of Environmental Quality
DLI	Department of Labor and Industry
DMA	Department of Military Affairs
DOA	Department of Administration
DOJ	Department of Justice
DOR	Department of Revenue
FWP	Department of Fish, Wildlife and Parks
GOV	Governor's Office
HHS	Department of Public Health & Human Services
HIS	Historical Society
JUD	Judicial Branch
LEG	Legislative Branch
LIV	Department of Livestock
MDT	Department of Transportation
MSL	Montana State Library
DNR	Department of Natural Resources & Conservation
OPI	Office of Public Instruction
PSC	Department of Public Service Regulation
SAO	State Auditor's Office
SOS	Secretary of State
STF	Montana State Fund
USM	University System

Unit names residing under top level organizational units consist of a three-character description determined by the administrator of that organizational unit. For example, the organization Legislative Branch LEG - could name its organizational unit for the House of Representatives (HOU).

Workstation names and domains must consist of 10-15 characters and are defined as follows:

- the first three characters are the agency acronym listed above;
- the next three or four characters represent the device's city or county location if the device is located outside of Helena (if located in Helena these characters can represent the location or the agency division); and
- the last four to nine characters are a descriptor of the object.
This description could be a number or some other distinctive indicator and can use some or all of the last nine characters.

For example, a server for the Department of Administration located in Helena could be named: DOAHLN001. Only alphanumeric characters may be used.

Locations should use the following list of acronyms for the city in which they reside:

Anaconda	ANA
Baker	BAK
Big Timber	BGT
Billings	BIL
Boulder	BLD
Box Elder	BOX
Bozeman	BOZ
Butte	BTE
Chinook	CHK
Choteau	CHT
Colstrip	CLS
Columbia Falls	CFL
Columbus	COL
Conrad	CND
Cut Bank	CTB
Deer Lodge	DLG
Dillon	DIL
Drummond	DRU
Forsyth	FOR
Fort Benton	FTB
Glasgow	GLS
Glendive	GLN
Great Falls	GTF
Hamilton	HAM
Hardin	HAR
Harlowton	HLW
Havre	HAV
Helena	HLN
Jordan	JDN
Kalispell	KAL
Lame Deer	LMD
Lewistown	LEW
Libby	LIB
Livingston	LIV

Malta	MLT
Miles City	MLC
Missoula	MSL
Plentywood	PLW
Polson	POL
Red Lodge	RDL
Rocky Boy	RCK
Roundup	RND
Shelby	SHL
Sidney	SID
St. Ignatius	STI
Superior	SUP
Thompson Falls	TFS
Townsend	TWN
Virginia City	VIR
Warm Springs	WSP
West Yellowstone	WYS
Wolf Point	WPT

Locations may also use the county number (01 to 56) for the county in which they reside. For example, the Department of Revenue uses DORCOxx0yyyy to denote a PC located in a county office where: xx is the two digit county number, and yyyy is a five digit number assigned by the department.

Sample Log On Warning

This computer is State of Montana property and subject to the state government conditions of appropriate use laws. Unauthorized use is a violation of 45-6-311, MCA. This computer system, including all related equipment, networks, and network devices, is provided only for authorized state government use. Any or all uses of this system and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized personnel. By using this system, the user consents to such interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized personnel. Unauthorized or improper use of this system may result in administrative disciplinary action and civil and criminal penalties. By continuing to use this system, you indicate your awareness of and consent to these terms and conditions of use. **Log off immediately** if you do not agree to the conditions stated in this warning.